

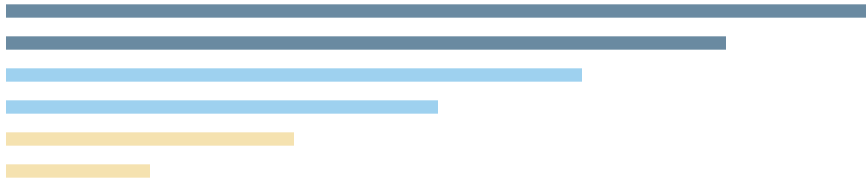


County Budget Workshop 2024-2025

Department for Local Government

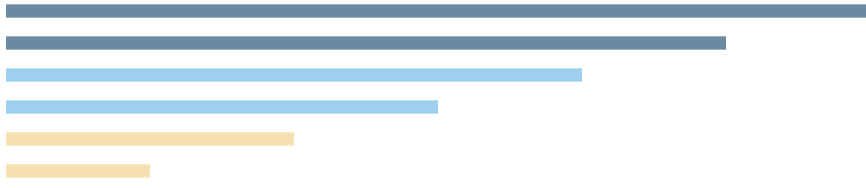
Office of Financial Management & Administration





Welcome and Introductions

Jaarad Taylor,
Local Government Advisor



Welcome and Introductions

Eric Sexton
Executive Director,
Barren River
Area Development District



What is DLG?

Department for Local Government

- Created to assist all local governments throughout Kentucky
- Grant and loan assistance
- Technical assistance and financial management oversight



Meet the Commissioner

Dennis Keene
Department Commissioner

Also serves as the
State Local Debt Officer



TEAM
KENTUCKY®



DEPARTMENT FOR
LOCAL GOVERNMENT



Chief of Staff



Eddie Jacobs



Financial Management & Administration (FM&A)

- Establish and administer local government uniform accounting system and reporting requirements. (KRS 46.010, KRS 68.210, KRS 68.220)
- Approve County Budgets and their amendments. (KRS 68.270, KRS 68. 280)
- Investigate County financial conditions. (KRS 68.350)
- Provide technical assistance and information to local governments. (KRS 147A.020)
- Conduct training programs for local officials. (KRS 147A.020)

Financial Management & Administration (FM&A)

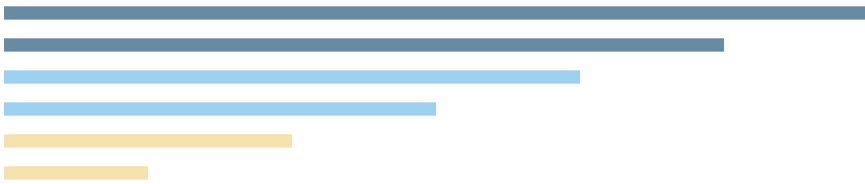
Robert Brown, Executive Director
Supervises the branches of FM&A:

- Administrative
- Cities and Special Districts
- Counties

Phone: 502-892-3433

Email: Roberto.Brown@ky.gov





Budget Workshop

Counties Branch Staff



Counties Branch

Jaarad Taylor

Local Government Advisor

Phone: 502-892-3512

Email: Jaarad.Taylor@ky.gov

Roger Smith

Local Government Advisor

Phone: 502-892-5843

Email: roger.smith@ky.gov





Counties Branch

Tanya Kearney

Local Government Advisor

Coordinator of the County Officials
Training Program

Phone: 502-564-0674

Email: Tanya.Kearney@ky.gov





Counties Branch

CaSandra Stallard

Serves as Administrative Support to
Counties Branch

Phone: 502-892-3477

Email: CaSandra.Stallard@ky.gov





DEPARTMENT FOR
LOCAL GOVERNMENT



Budget Timetable - January

Approve Fee Office
Budgets by January 15th

Entire Budget Preparation
Timetable is listed on Page
7 of the Budget Manual



TEAM 
KENTUCKY®
DEPARTMENT FOR
LOCAL GOVERNMENT



Approving Fee Office Budgets

Approve as a whole:

Without spending caps

Capping total disbursements line

Approve each line item:

Put a spending cap on each line item

Order Must State Specifics Of Approval

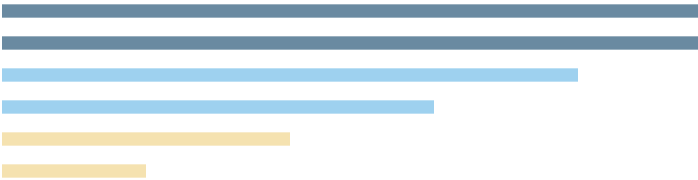


Order Setting Maximum Amount for Fee Office Deputies and Assistants

- KRS 64.530 states:

“The Fiscal Court shall fix annually the maximum amount including fringe benefits which the county clerk and sheriff may expend for deputies and assistants.”

- Form is available on DLG Website



This is the Form for Setting the Maximum Salaries of Deputies and Assistants

ANNUAL ORDER SETTING MAXIMUM AMOUNT FOR DEPUTIES AND ASSISTANTS

Pursuant to KRS 64.530(3), "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants..."

The fiscal court of _____ County in compliance with state law hereby sets the maximum amount which the _____ (specify county clerk or sheriff) of _____ County may expend from fees during calendar year _____ at \$_____ for deputies, assistants and other employees. The maximum amount as set includes all amounts paid from fees for:

- ☐ Full time salaries and wages
- ☐ Overtime wages
- ☐ Part time salaries and wages
- ☐ Vacation and sick leave
- ☐ Health insurance
- ☐ Insurance other than health
- ☐ Employer match SS/Retirement
- ☐ Other _____
- ☐ Other _____

Motion made by _____, second by _____

Vote _____

Signed _____ Fiscal Court Clerk
Date _____



Fee Official Support

Fiscal Courts may support fee official's expenses through the payment of claims presented to the fiscal court and paid from a properly budgeted line item in the county budget



Fee Official Support

If the county pays these expenses, they should not be included in the fee official's budget.

This includes salaries, fringe benefits or all expenses should you fee pool.



KRS 64.710

“No public officer or employee shall receive or be allowed or paid any lump sum expense allowance, or contingent fund for personal or official expenses, except where such allowance or fund either is expressly provided for by statute or is specifically appropriated by the General Assembly...”

This includes excess fees from the prior year as a reimbursement/funding of office expenses.



Budget Timetable - February

Attend budget workshops.
Compile Budget Information.





Budget Timetable - March

Prepare jail fund budget proposal.





Budget Timetable - April

Submit proposed jail fund budget
to the fiscal court by April 1st.





Budget Timetable - May

Submit entire budget proposal to
the fiscal court by May 1st

Advertise LGEA & CRA proposed
use hearings -- *sample notice on page 9*



Budget Timetable - June

- Fiscal court meets to consider proposed budget ordinance by June 1st
- Hold LGEA and CRA proposed use hearings



Budget Timetable - June

- First reading of proposed budget ordinance
- County Judge/Executive makes changes to proposed budget as directed by fiscal court



Budget Timetable - June

- Forward 3 copies of proposed budget to State Local Finance Officer
- Proposed budget will be approved as to form and classification and returned to county



Budget Timetable - June

- Advertise 2nd reading and publish summary
-sample forms on pages 10 – 13
- Post copy near front door of courthouse



Budget Timetable - July

Second reading and adoption of proposed budget ordinance must be done by July 1



Budget Timetable - July

Publish -- *sample form starts on page 9*

Provide 1 copy of Fiscal Court approved budget to the State Local Finance Officer



Budget Preparation

- Estimating Receipts
- Estimating Expenditures
- Unpaid Claims
- Liabilities
- Road Cost Allocation Worksheet
- Standing Orders
- Signature Page



Estimating Receipts

- Utilize the 6-30-2023 quarterly
- Compare to the most recent quarterly report (3-31-24 electronic report)
- Check with the treasurer, the jailer, other elected official's budgets
- Other sources...



Estimating Receipts

Other sources may include:

- The ADD: Grants
- The Fiscal Court: New taxes or fees
- Your associations: Changes in legislation



Estimating Receipts

Use Current Year Figures!

- Property tax receipts

- Truck license.....

\$260,000

- LGEA

- Jail (bed allotment, medical, DUI)

- State Prisoner Payments

- Strip mine permit fees



Budgeting Cash Transfers

| | General Fund | Road Fund | Jail Fund | Total |
|------|--------------|-----------|-----------|-----------|
| 4909 | (50,000) | (100,000) | | (150,000) |
| 4910 | 100,000 | | 50,000 | 150,000 |

Featured on Pages 25 – 27 of the Budget Manual



Revenue Sources

Pages 14-16

General purpose revenues

Restricted revenues





LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUNDS

Page 8

KRS 42.455 prohibits expenditure of LGEA
funds for administration of government



ALLOWABLE USES FOR LGEA FUNDS DEPENDS UPON THE SOURCE

Coal Severance can now be used like
Mineral Severance



NO COAL IMPACT!



COUNTY ROAD AID - KRS 177.320

These funds are for the construction, reconstruction and maintenance of county roads and bridges Use accounting Code 02-4518

Municipal Road Aid - 02-4519

000





CRA 2024-2025 Figures

60% allocation of funds available Aug 1.

See us after the presentation for your
estimated amounts



Estimating Expenditures

- Review the 6-30-2023 4th Qtr. report
- Review the most recent electronic quarterly report
- Get budgets, financial statements, contracts, agreements, etc.



Estimating Expenditures

- Check with the treasurer, department heads, other offices, fiscal court...
- Was there anything mentioned during the proposed use hearings for LGEA and CRA that needs to be included?
- Check the fee office budgets -
Ensure that Fiscal Court payment for services aren't “double budgeted.”



Fund to Fund Appropriation Transfer

01-9200-999 (10,000)

01-9300-999 10,000

03-9300-999 (10,000)

03-9200-999 10,000



Mandated Appropriations

List begins on page 17





Mandated Appropriations

Elected officials' salaries

- County Judge/Executive
- Jailer (if county operates a full-service jail)
KRS64.5275
- Jailer (if county does not operate
a full - service jail) KRS 441.245

Must be set for fiscal year by May 1st



Mandated Appropriations

- Sheriff and Clerk : If county fee pools or pays salary through county budget
- 1/12 of Fee Officer's Annual Salary shall be paid monthly. KRS 64.535
- Training incentives under HB 810



Mandated Appropriations

- Commissioners/Magistrates
- Coroner
- Constable (if paid a salary)
- Salaries for statutorily mandated appointments:
 - Road Supervisor
 - County Treasurer
 - Dog Warden



Mandated Appropriations

- Personal bonds for elected/appointed officials. (Pages 93 & 94)
- Unemployment insurance for county employees. KRS 341.050
- Worker's compensation for county employees KRS 342.630 and KRS 342.640



Mandated Appropriations

Mandatory Matches for County Employees:

- Social Security 7.65%
Required by KRS 61.460
- Retirement (CERS) effective July 1, 2024

Awaiting an Actuarial Review

20.00% for non-hazardous

39.00% for hazardous duty

Required by KRS 78.530



Mandated Appropriations

County Attorney's Salary (if fiscal court has set one)

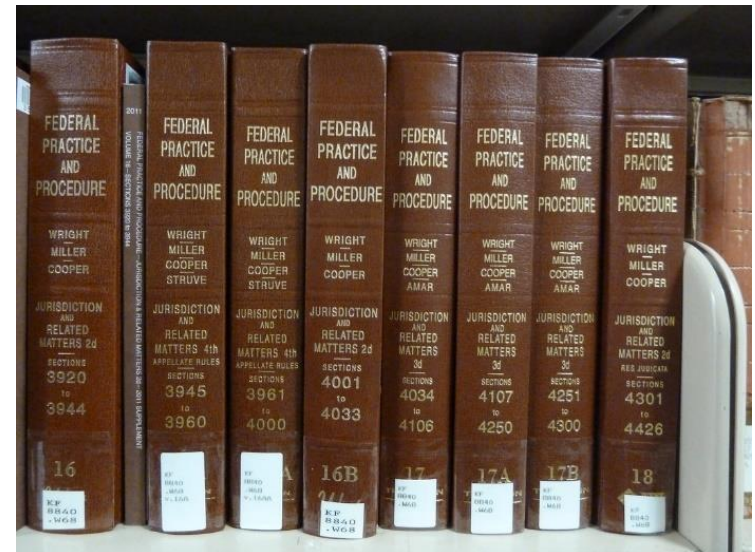
Office expenses incurred by the county attorney in the performance of his duties as legal advisor to the county shall be paid by the fiscal court. KRS 15.750 (4)



Mandated Appropriations

Between \$600 and \$1,200 annually to the Circuit Clerk for duties as ex officio librarian of the county law library. KRS 172.110(1)

This payment is subject to all withholdings.





Mandated Appropriations

12.5 cents per capita for the public defender --
KRS 31.185 (2)

Cost of interdisciplinary evaluation report if
court ordered. KRS 387.540

Costs associated with Indigent Burials

Mandated Appropriations

50% of forestry receipts distributed through the Road Fund to the school board using code: 02-9500-902 → KRS 149.130 (3)

Election Expenses
KRS 117.035, 117.045
-General in Fall 2024
2025 has no Elections





Mandated Appropriations

PVA Statutory Contribution -- KRS 132.590

Preliminary figure comes via letter from Revenue in March/April – based upon last years assessments plus 5%

Final figures come via letter from Revenue in August / September

PVA Administrative Support 502-564-5620



DEPARTMENT FOR
LOCAL GOVERNMENT



Additional Items to Consider

All categories of tax revenue to be estimated and reported separately.

Utilization of minor codes 499 and 599 for miscellaneous is limited to \$1000 per major object code.



Unpaid Claims

Counties are discouraged from carrying over unpaid obligations into the next fiscal year since, under KRS 65.140, counties are required to pay all bills for goods and services within 30 days of receipt of an invoice.



Unpaid Claims

However, if a county must carry over an unpaid obligation, the county MUST budget for the complete payment of this obligation within the upcoming fiscal year. ALL unpaid obligations of any kind must be included in the county's budget.



Liabilities

Page 28 is the required budget form for showing outstanding debt and debt service *including AOC debt issues*

Appropriating for debt service is a mandate

The liabilities section and the appropriations sections must tie together. **Include account codes!**

Make sure quarterly report includes issue dates for all liabilities as well as the date that the report was submitted.

Road Cost Allocation

Worksheet Pages 33 - 34

- Allowable administrative costs
- Percentage of Road Fund to Operating Budget excluding Grants
- Maximum allowable..



\$260,000



This is a copy of a Road Cost Allocation Worksheet from a county in the current budget cycle.

Page 34 of the Budget Manual shows the form's layout.

DLG can provide you a copy in Excel format.

You can Calculate any amount, but the most you can take is the Truck License of \$260,000

| | | | | | |
|----------------------------------|---------------------------|---------------|--------|----------------------|-----------------|
| 1. General Fund | \$ | 1,548,403.00 | | | |
| 2. Road Fund | \$ | 1,060,933.09 | | Line 2 | \$ 1,060,933.09 |
| 3. Jail Fund | \$ | 86,965.00 | | divided by | |
| 4. LGEA Fund | \$ | 60,100.00 | | Line 6 | \$ 3,007,325.09 |
| 5. Other Funds | \$ | 250,924.00 | | | |
| 6. Total | \$ | 3,007,325.09 | | equals | 35.28% |
| Acct. | Description | Amount | 35.28% | Road Fund \$ allowed | |
| Office of County Judge | Executive | | | | |
| 5001-101 | Co. Judge/Ex. | \$ 84,093.72 | 35.28% | \$ | 29,668.26 |
| 5001-105 | Finance Officer | \$ 15,600.00 | 35.28% | \$ | 5,503.68 |
| 5001-165 | Ex. Secretary | \$ 15,600.00 | 35.28% | \$ | 5,503.68 |
| 5001-212 | Training Inc. Payment | \$ 4,312.60 | 35.28% | \$ | 1,521.49 |
| 5001-445 | Office Supplies | \$ 1,200.00 | 35.28% | \$ | 423.36 |
| 5001-565 | Printing & Adv. | \$ 11,000.00 | 35.28% | \$ | 3,880.80 |
| 5001-576 | Reg. Conf. & Travel | \$ 2,500.00 | 35.28% | \$ | 882.00 |
| 5001-725 | Office Equipment Supplies | \$ 500.00 | 35.28% | \$ | 176.40 |
| Office of County Attorney | | | | | |
| 5005-101 | County Attorney | \$ 12,000.00 | 35.28% | \$ | 4,233.60 |
| 5005-165 | Secretary | \$ 10,400.00 | 35.28% | \$ | 3,669.12 |
| Fiscal Court Clerk | | | | | |
| 5010-167 | Fiscal Court Minutes | \$ 2,200.00 | 35.28% | \$ | 776.16 |
| Fiscal Court | | | | | |
| 5025-101 | Magistrates Salary | \$ 27,000.00 | 35.28% | \$ | 9,525.60 |
| 5025-212 | Incentive Training Pay | \$ 4,312.60 | 35.28% | \$ | 1,521.49 |
| 5025-331 | Xerox Payments | \$ 3,000.00 | 35.28% | \$ | 1,058.40 |
| 5025-332 | Legal Services | \$ 2,200.00 | 35.28% | \$ | 776.16 |
| 5025-551 | Membership dues | \$ 5,000.00 | 35.28% | \$ | 1,764.00 |
| 5025-563 | Postage | \$ 1,000.00 | 35.28% | \$ | 352.80 |
| 5025-569 | Reg. Conf. & Travel | \$ 2,000.00 | 35.28% | \$ | 705.60 |
| 5025-573 | Telephone | \$ 12,000.00 | 35.28% | \$ | 4,233.60 |
| Office of County Treasurer | | | | | |
| 5040-102 | County Treas. Salary | \$ 40,000.00 | 35.28% | \$ | 14,112.00 |
| 5040-445 | Office Supplies | \$ 1,000.00 | 35.28% | \$ | 352.80 |
| 5040-569 | Reg. Conf. & Travel | \$ 1,000.00 | 35.28% | \$ | 352.80 |
| 5040-319 | Software & Tech. | \$ 4,200.00 | 35.28% | \$ | 1,481.76 |
| Administration | | | | | |
| 9100-307 | Auditing | \$ 35,000.00 | 35.28% | \$ | 12,348.00 |
| 9400-201 | FICA | \$ 53,300.00 | 35.28% | \$ | 18,804.24 |
| 9400-202 | Non Haz. Ret. | \$ 145,000.00 | 35.28% | \$ | 51,156.00 |
| 9400-205 | Health Ins. | \$ 167,000.00 | 35.28% | \$ | 58,917.60 |
| 9400-208 | Unemployment | \$ 10,000.00 | 35.28% | \$ | 3,528.00 |
| 9400-209 | Workers Comp. | \$ 30,000.00 | 35.28% | \$ | 10,584.00 |
| Subtotal of Administration Costs | | | | | |
| Grand Total | | | | \$ | 247,813.39 |



Standing Orders

- Please send your Standing Orders at the same time you send the rest of the budget.
- Payroll, Utilities and Debt Service are the only items that are guaranteed approval.
- The approval or disapproval or any other expenses on the Standing Order is the sole discretion of the State Local Finance Officer.

**ANNUAL STANDING ORDER TO PRE-APPROVE CERTAIN RECURRING
EXPENSES**

Pursuant to KRS 68.275(3), “The fiscal court may adopt an order, to pre-approve the payment of monthly payroll and utility expenses. No other expenses shall be pre-approved pursuant to this subsection without the written consent of the State Local Finance Officer...”. The Fiscal Court of _____ County in accordance with state law hereby orders recurring expenses for _____ and _____ be paid when due.

The fiscal court of _____ County further orders upon the written consent of the State Local Finance Officer the following expenses be paid when due:

| Account Number | Description |
|----------------|-------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

This is from
page 32 of
the Budget
Manual.

It is hereby acknowledged the above standing orders shall expire after July 1 of each fiscal year and no more payments designated in the standing order shall be pre-approved unless a new order is adopted by the fiscal court of _____ County according to the provisions of KRS 68.275(3).

Motion made by: _____
Seconded by: _____

Vote _____

| | |
|-----------------------------|-------|
| Signature: _____ | _____ |
| County Judge Executive | Date |
| Approved: _____ | _____ |
| State Local Finance Officer | Date |



The Budget's Signature Page

- Judge-Executive signs after first reading
- State Local Finance Officer signs as to approval of form and classification

ADVERTISE....

7 – 21 day window



The Signature Page of the Budget Document (Page 30)

- Judge-Executive signs after second reading and adoption
- **County Clerk** signs and attests.
- The county will then send an adopted copy of the entire budget to DLG.

BUDGET SIGNATURE PAGEBudget Document
Page ____ of ____

Submitted

Date _____

Signed _____
County Judge/Executive

Approved as to Form and Classification

Date: _____

Signed: _____
State Local Finance Officer

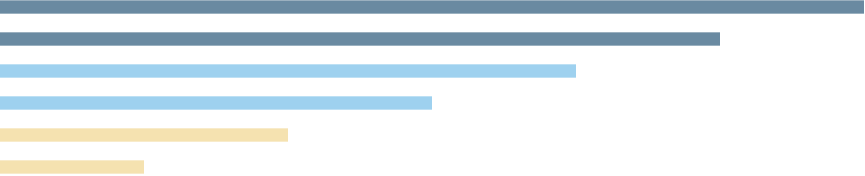
I certify that this budget, incorporating the changes if any, as required by the State Local Finance Officer, has been duly adopted by the _____
County Fiscal Court on the _____ day of _____, 20_____.

Signed _____
County Judge/ExecutiveAttest _____
County Clerk

Initial budget submission is one (1) original and two (2) copies. Return final budget as adopted by the fiscal court within fifteen (15) days of adoption.

All materials should be sent to:
Governor's Office for Local Development
Attention: State Local Finance Officer
1024 Capital Center Drive, Suite 340
Frankfort, KY 40601

The Budget Signature
Page on Page 30 of
the current budget
manual, and it may
also be download
from our website



Items that could delay budget approval by the SLFO

Quarterly Reports

- Must be current & accurate
- Delinquency Letter
- Road Aid Withheld

Example Delinquency Letter

The Honorable Jaarad W. Taylor
Jefferson County Judge-Executive
601 W. Jefferson Street
Louisville, KY 40201

Dear Judge Taylor:

We have not received your electronic financial quarterly report for Fiscal Year ending June 2022. This report includes:

- Section I Summary and Reconciliation, prepared by county treasurer
- Section II Receipts Section, prepared by county treasurer
- Section II Contingent Liabilities Section, prepared by county treasurer
- Section IV Appropriation Condition Report, prepared by county judge/executive

This report was due the 20th day following the close of the quarter. This information is very important to us since we use it to satisfy several requirements by federal and state government agencies. Our office works very close with the Auditor's Office and therefore, they will be receiving a copy of this delinquency letter.

If you need assistance in completing this report, you may contact me or anyone in the Counties Branch at 800-346-5606

Sincerely,

Robert O. Brown

Robert O. Brown
State Local Finance Officer



Other items delaying budget approval

- Fee office budgets not submitted to DLG
- Adopted Amendments not returned
- No 2023-2024 Adopted Budget on File
- Tax Rates (Page 31) not submitted with budget



AMENDMENTS

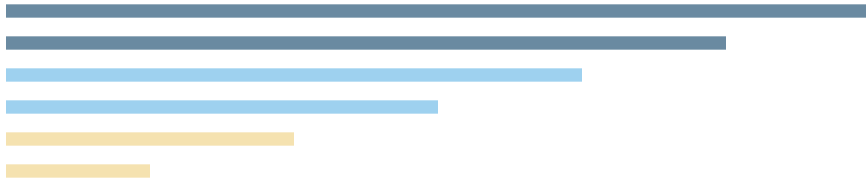
Pages 47 - 52

- Simple five step process
- Only needed when you have new funds to bring into the budget.
- Include documentation



Emergency Amendments

- KRS 67.078
- Requires only one reading by FC
- Does not require SLFO signature
- Emergency must be declared in Fiscal Court meeting and reflected in the minutes



Tax Rate Calculation Process

County PVA sends assessment information to DOR

DOR certifies assessment and sends to DLG

DLG calculates Compensating and 4% real property rates and mails information to county

County has 45 days from date of DOR certification to set real rate as well as calculate and set personal rate



County Property Tax Rates

Pages 80 - 81

Two Tax rates are calculated by DLG

1. Compensating Rate

Generates approximately the same revenue as the previous year exclusive of new property.

Rounded **up** to next higher $1/10^{\text{th}}$ of one cent.



County Property Tax Rates

2. 4% Rate increase

Generates four percent more revenue than compensating rate

Requires hearing process

Rounded **down** to next 1/10th of one cent

Any Rate above the 4%
is subject to recall



County Property Tax Rates

Hearing Process (KRS 68.245)

- Required for any rate above the compensating rate
- Advertise at least twice in two consecutive weeks in newspaper with largest circulation in the county,
OR;
- Mail notice of hearing to every property owner in the county



County Property Tax Rates

Sample Advertisement on page
81 and must comply with
KRS Chapter 424

Note that the hearing must not be held
less than 7 nor more than 21 days from
the second advertisement is published
in the paper.





Review of Important Dates

By April 1

Submit proposed Jail budget to Fiscal Court

By May 1

Entire proposed county budget to F.C.

Set salary for Jailer (without a jail) and outline their expected duties



Important Dates...

By June 1

Fiscal Court must meet to consider budget

Throughout June

Review the County's Administrative Code and make any necessary policy changes by the end of the month.



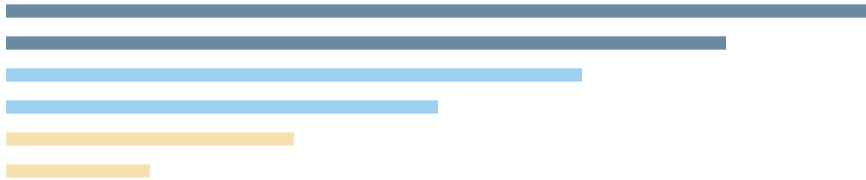
Important Dates...

**THE FINALIZED BUDGET MUST BE
IN PLACE BY JULY 1, 2024.**

Your Preparation Today is the key to
Your Success Tomorrow.



DEPARTMENT FOR
LOCAL GOVERNMENT



County Officials Training Incentive Program

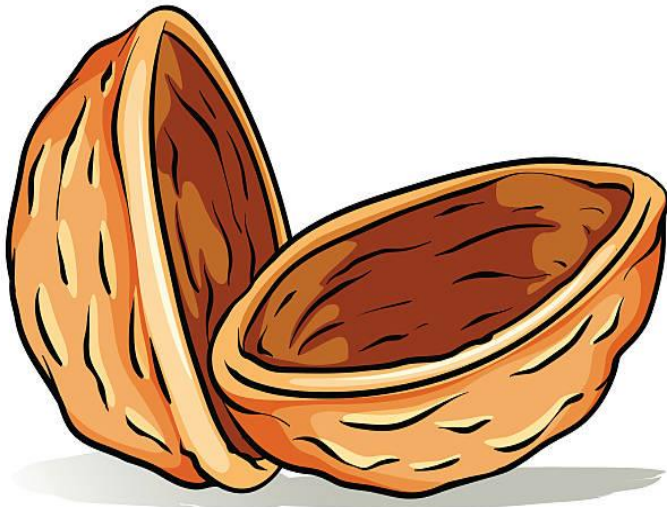
Tanya Kearney

County Officials Training Program Coordinator





County Officials Training Program- In a Nutshell



\$\$\$ Program designed to encourage local elected officials to receive training for their roles by offering a monetary reward. \$\$\$



County Officials Training Incentive Program

- Created by the 1998 Kentucky General Assembly with the passage of **HB 810**.
- Implemented in January **1999**.
- Authorizing Statute for the program is **KRS:64.5275 (6)**
- Administrative Regulations structuring the program are: **109 KAR 2:020**



KRS 64.5275 (6)

In addition to the step increases based on service in office, each officer shall be paid an annual incentive of one hundred dollars (\$100) **per calendar year** for each forty (40) hour training unit successfully completed, based on continuing service in that office and, except as provided in this subsection, completion of at least forty (40) hours of **approved training** in each subsequent calendar year. If an officer fails, without good cause as determined by the commissioner of the Department for Local Government, to obtain the minimum amount of approved training in any year, the officer shall lose all training incentives previously accumulated. **Each training unit shall be approved and certified by the Department for Local Government.**



KRS 64.5275 (6)

No officer shall receive more than one (1) training unit per calendar year nor more than four (4) incentive payments per calendar year. Each officer shall be allowed to carry forward up to forty (40) hours of training credit into the following calendar year for the purpose of satisfying the minimum amount of training for that year. Each annual incentive payment shall be adjusted by the Department for Local Government on an **annual basis** for any increase or decrease in the consumer price index in the same manner as salaries are adjusted as described in subsection (4) of this section. The Department for Local Government shall promulgate administrative regulations in accordance with KRS Chapter 13A to establish guidelines for the approval and certification of training units.



Things to Know About The Program

- Your participation is **VOLUNTARY**
- Funding for the program is **LOCAL**. They are budgeted funds.
- There are specific line items in each County's Budget for the officials Training Fringe Benefit.

Each line should have the **minor code 212**.



Participation in the Program

Who Can Participate?

- Members of the Fiscal Court
(Judge/Executives, Magistrates or Commissioners)
- County Clerks
 - Sheriffs
 - Jailers



How to Participate

1. Notify your county's Judge/Executive to ensure that funds are budgeted



How to Participate

2. Go to www.dlgweb.dlg.com, complete & submit the **County Elected Officials Training Participation form**



Downloads

[County Elected Officials Training Program Participation Form \(.pdf - 203 kb\)](#)

[Instructions on Accessing Training Records \(.pdf - 111 kb\)](#)

[Officials Updated Information Form \(.pdf - 112 kb\)](#)

[Training Approval Request Form \(.pdf - 199 kb\)](#)



Your
status will
change
from NP
to 810.



How to Earn Hours

Attend **APPROVED** Trainings

You may choose from
courses listed in the
**RELVEVANT
UPCOMING
CLASSES** box on
your training page.

OR

REQUEST TRAINING APPROVAL

- * Training Request Form
- * Agenda
- * Letter on County letterhead



Carryover Hours

You may carryover up to 40 hours from one year into the next consecutive year of your term.

Any hours more than 40 can **NOT** be counted and will be lost.



How to Receive Credit for Hours

To receive credit for training hours, **PROOF OF ATTENDANCE** must be submitted within **60 days** after event.

Email Preferred 😊

❖ Individual proof of attendance forms

❖ Individual certificates

❖ Sign-In sheets/ Attendance logs

❖ Initialed Agenda

~ You may only receive credit 1X/per course ~



Recording Hours

Once proof of attendance is received, the Training Coordinator will input the hours into the database.

Please allow up to **72 hours**.



Live Web-based Training

**ONLY web-based trainings listed under Relevant Upcoming
Classes are approved.**

- Events will be listed as (in-person) or (web-based) then the vendors name – title of the event.
- You must attend the entire course with the camera on.
- Your trainer will certify your attendance & submit POA to DLG.



Potential Training Providers:

- Associations- KACo, KCJEA, KMCA
- Government Agencies- DLG, Transportation, UK
Transportation Center
- Area Development Districts
- Independent Conferences and Training Groups



Training Recommendations:

Most counties have limited funds, so don't waste training dollars.



It's a good idea to keep track of your own hours online or by keeping a log.

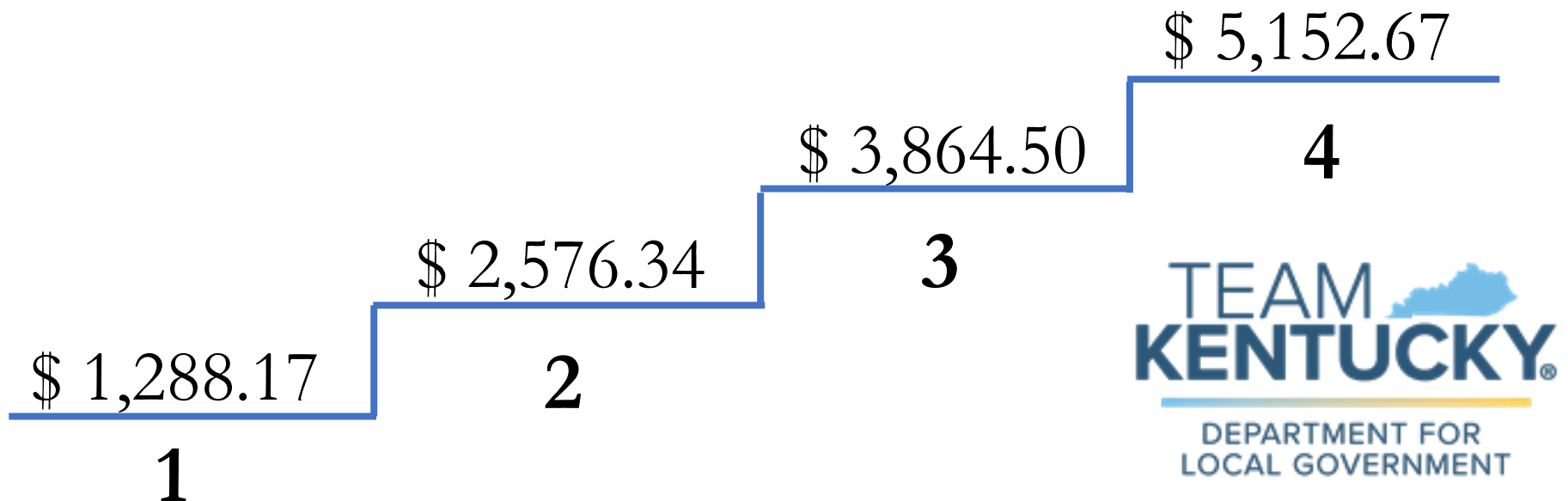


Incentive Step Amounts

The amount of 1 incentive unit is \$100 which adjust annually for changes in the Consumer Price Index (CPI).

2024 CPI: 3.4%

2024 Incentive Unit/Step Increase Values Are:

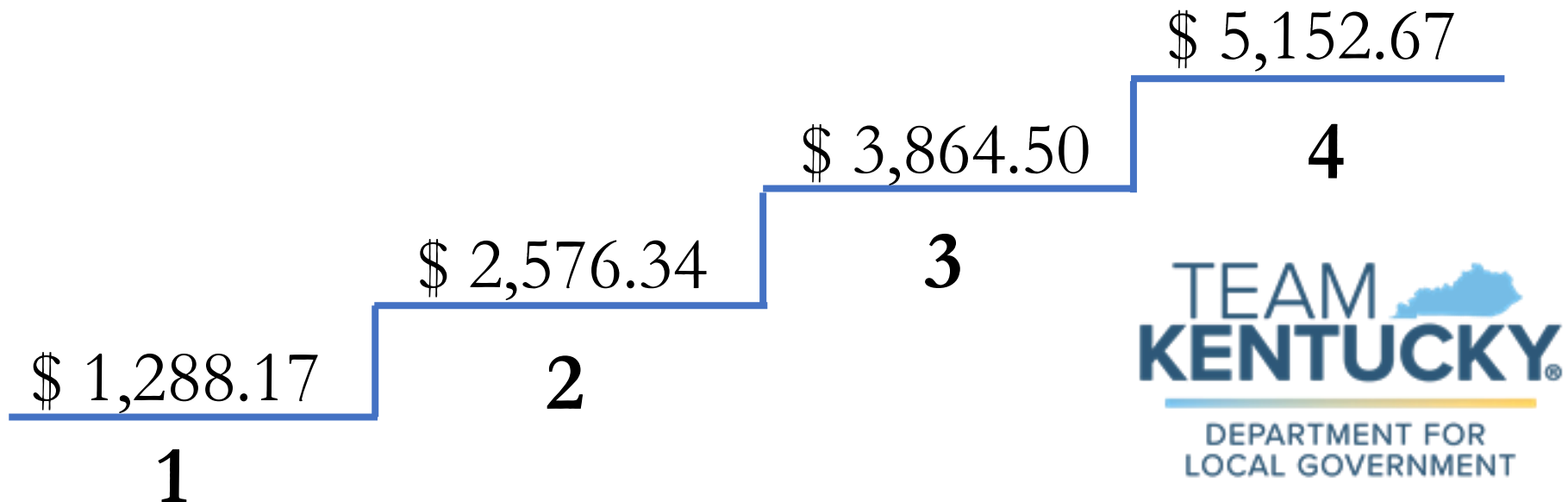




Incentive Step Amounts

- The maximum amount of incentive steps that an official can accumulate is capped at four steps.
- To maintain an incentive step, officials must earn 40 training hours each calendar year consecutively.

If you fail to maintain your step, you are in danger of falling back to step 1.





When Are Letters Issued?

Incentive letters are typically sent out **twice a month.**

Once the letters are sent out, the payment is in the hands of the county and will be distributed through payroll.

When Are Letters Issued?



Letters are **NOT** issued during the months of May & June while fiscal courts are working on their budgets.



How To Access Your Training Page

1. Go to the DLG website
kydlgweb.ky.gov

2. Click on the Local Officials
Training Program icon on the
right side of the screen.



How To Access Your Training Page

Reports and Forms

Below is information on forms that officials participating in the program will utilize. To access forms, please go to the "Downloads" box.

County Elected Officials Training Participation Form

Elected or appointed officials who wish to participate in the County Elected Officials Training Program will need to complete and submit the County Elected Officials Training Program Participation Form before they will be included in the program. Newly elected or appointed officials who wish to participate in the County officials training program will need to complete this form and submit it to our office in order to be enrolled in the training incentive program.

Individual Training Records

[Individual Training Records](#)

By clicking the link above, program participants may view their individual training record online by entering their name, county, office or any combination thereof.

Training Approval Request Form

For training events not listed in the Upcoming Approved Training Events, approval may be requested by completing and submitting the Training Approval Request Form, along with a detailed event agenda listing all training times and indicating any breaks and meals during the training event. Please find this form in the "Downloads" box.

For questions concerning the County Elected Officials Training Program please contact [Tanya Kearney](#).

3. Scroll down to
“Reports and
Forms” box

4. Click on
Individual
Training Records.



How To Access Your Training Page

5. Select your county, click submit.

County Officials Training Program

To search for an Official, choose your county and click the <submit> button.

Search Criteria

County:

Submit

If your status is "NP" (non-participant) and you would like to participate, please fill out a [Participation Form](#) (Adobe - 123KB).

How To Access Your Training Page

County Officials Training Program

To search again, click [here](#)

Search Criteria

County:

Franklin

If your status is "NP" (non-participant) and you would like to participate, please fill out a [Participation Form](#) (Adobe - 123KB).

Results

| STATUS | NAME | COUNTY | JOB TITLE | |
|--------|-----------------------|----------|-----------------|----------------------|
| 810 | Booth, Marti | Franklin | Magistrate | VIEW |
| NP | Goins, Fred | Franklin | Magistrate | VIEW |
| 810 | Hancock, Jeff F | Franklin | County Clerk | VIEW |
| 810 | Melton, Pat | Franklin | Sheriff | VIEW |
| 810 | Moore, Lambert | Franklin | Magistrate | VIEW |
| 810 | Rogers, Rick | Franklin | Jailer | VIEW |
| 810 | Sturgeon, Don | Franklin | Magistrate | VIEW |
| 810 | Thompson, Wendy | Franklin | Magistrate | VIEW |
| 810 | Tracy, Scotty Lynn | Franklin | Magistrate | VIEW |
| 810 | Turner, Michael Flynn | Franklin | Magistrate | VIEW |
| 810 | Wells, Huston D | Franklin | Judge/Executive | VIEW |

6. Click “view”
beside your
name

Notes

For Testing purposes

Incentives

| CALENDAR YEAR | INCENTIVE DATE |
|---------------|----------------|
| 2022 | 10/27/2022 |
| 2021 | 12/16/2021 |
| 2020 | 01/28/2020 |
| 2019 | 12/30/2019 |
| 2018 | 10/23/2018 |

Classes Completed

| START DATE | COURSE | |
|------------|-------------------------------------------------------------------|----------------------|
| 01/01/2023 | DLG Administrative Entry (New Year) | VIEW |
| 10/27/2022 | 2022 INCENTIVE COMPLETED - Letter Issued | VIEW |
| | 2022 (web-based) KMCA - Broadband | |
| 09/29/2022 | Update: Grant Funding, Office of Broadband & Provider Perspective | VIEW |
| | 2022 (web-based) KMCA - State Board of | |
| 09/29/2022 | Elections: Election Equipment Grants & Updates | VIEW |
| | 2022 (web-based) KMCA - County Clerk | |
| 09/29/2022 | Grants/Funding Available & Future Elections | VIEW |
| | 2022 (in-person) DLG - Governor's Local | |
| 08/17/2022 | Issues Conference | VIEW |
| | 2022 (in-person) KCIEA/KMCA Joint Summer | |

Relevant Upcoming Classes

| START DATE | COURSE | |
|------------|-------------------------------------------------------------------------|----------------------|
| 01/18/2024 | 2024 (in-Person) KOHS- 2024 KY Elections TTX | VIEW |
| 01/18/2024 | 2024 (In-Person) KBT- 46th Annual Conference | VIEW |
| 01/18/2024 | 2024 (Web-based) WCG- Managing Yourself While Managing Others | VIEW |
| 01/18/2024 | 2024 (Web-based) C&E- Using Google Drive as an Elected Official Pt.2 | VIEW |
| 01/18/2024 | 2024 (web-based) A&M- Role of the Administrative Code | VIEW |
| 01/20/2024 | 2024 (Web-based) WCG- Fundamentals of Public Speaking | VIEW |
| 01/20/2024 | 2024 (Web-based) WCG- Fundamentals of Speech Writing and Stage Presence | VIEW |

How To Access Your Training Page

County Officials Training Program Wendy Thompson, Participant

Name: Wendy Thompson
Job Title: Magistrate
County: Franklin
Address1: 1234 County Road
Address2:
CSZ: Frankfort, KY 40601

Salutation:
District:
Category: Participant
eMail:
Phone:
Fax:

view your training record, click here: [Summary of Training Hours Report](#)

If this data is incorrect or out of date, please fill out and submit an [Updated Information](#) form (Adobe - 122KB). training event not listed in the Relevant Upcoming Classes column that you would like to request approval for, pl and submit a [Training Approval Request](#) form (Adobe - 154KB). For all other questions, please contact Sco scott.sharp@ky.gov or (800) 346-5606.

Classes Completed

| START DATE | COURSE | |
|------------|-------------------------------------------|----------------------|
| 09/20/2018 | 2018 KY Cooperative Extension Service | VIEW |
| 08/14/2018 | 2018 Governors Local Issues Conference | VIEW |
| 08/02/2018 | 2018 Broadband and Your Community | VIEW |
| 06/27/2018 | 2018 KCJEA-KMCA Joint Conference | VIEW |
| 05/02/2018 | 2018 Tourism for Counties | VIEW |
| 02/16/2018 | 2018 Budget Workshops | VIEW |
| 11/08/2017 | 2017 KACo Conference | VIEW |
| 08/23/2017 | 2017 Governors Local Issues Conference | VIEW |
| 06/14/2017 | 2017 KCJEA / KMCA Joint Summer Conference | VIEW |
| 02/08/2017 | 2017 KCJEA Winter Conference | VIEW |

Relevant Upcoming Classes

| START DATE | COURSE | |
|------------|--------------------------------------------------------|----------------------|
| 10/23/2018 | 2018 Strategies for Improving Collection Systems | VIEW |
| 10/23/2018 | 2018 UKTC Roadside Safety Improvements for Rural Roads | VIEW |
| 10/25/2018 | 2018 The Changing World of Media & Communications | VIEW |
| 10/29/2018 | 2018 Microsoft Excel 2016 Part 2 | VIEW |

7. Click on “Summary of Training Hours Report”

Wendy Thompson, Franklin County Magistrate

2022

| EVENT | COMPLETED | HOURS |
|-----------------------------------------------------------------------------------------------------|------------|-------|
| 2022 INCENTIVE COMPLETED - Letter Issued | 10/27/2022 | 0.00 |
| 2022 (web-based) KMCA - County Clerk Grants/Funding Available & Future Elections | 09/29/2022 | 0.00 |
| 2022 (web-based) KMCA - State Board of Elections: Election Equipment Grants & Updates | 09/29/2022 | 0.00 |
| 2022 (web-based) KMCA - Broadband Update: Grant Funding, Office of Broadband & Provider Perspective | 09/29/2022 | 0.00 |
| 2022 (in-person) DLG - Governor's Local Issues Conference | 08/19/2022 | 11.75 |
| 2022 (in-person) KCJEA/KMCA Joint Summer Conference | 06/09/2022 | 12.00 |
| 2022 (in-person) KMCA Spring Conference | 03/10/2022 | 12.00 |
| 2022 (in-person) DLG/PuADD - Budget Basics Workshop | 02/23/2022 | 3.00 |
| TOTAL FOR YEAR 2022 | | 38.75 |

2021

| EVENT | COMPLETED | HOURS |
|-----------------------------------------------------------|------------|-------|
| 2021 INCENTIVECOMPLETED - Letter Issued | 12/16/2021 | 0.00 |
| 2021 (in-person) KMCA Fall Membership Summit | 09/29/2021 | 10.00 |
| 2021 (in-person) Governor's Local Issues Conference | 08/27/2021 | 12.50 |
| 2021 (in-person) KCJEA/KMCA Joint Summer Conference | 06/17/2021 | 12.50 |
| 2021 (web-based) DLG - Budget Basics Workshop (Bluegrass) | 02/17/2021 | 3.00 |
| DLG Administrative Entry (New Year) | 01/01/2021 | 0.00 |
| TOTAL FOR YEAR 2021 | | 38.00 |

2020

| EVENT | COMPLETED | HOURS |
|---------------------------------------------------------------|------------|-------|
| 2020 (web-based) KMCA - AppHarvest - A New Era in Agriculture | 12/16/2020 | 0.00 |
| 2020 (web-based) UKTC - Developing Leadership Skills | 11/19/2020 | 6.00 |

Training Record Transcript



Training Record Transcript

8. Scroll to the bottom...

| | HOURS CREDITED FROM PRIOR YEAR | HOURS EARNED | UNIT COMPLETED | HOURS NEEDED TO COMPLETE UNIT |
|--------------------|-----------------------------------|-----------------|-------------------|----------------------------------|
| Calendar Year 2017 | 0.00 | 46.75 | Yes | 0.00 |
| Calendar Year 2018 | 6.75 | 46.00 | Yes | 0.00 |
| Calendar Year 2019 | 12.75 | 45.50 | Yes | 0.00 |
| Calendar Year 2020 | 18.25 | 26.00 | Yes | 0.00 |
| Calendar Year 2021 | 4.25 | 38.00 | Yes | 0.00 |
| Calendar Year 2022 | 2.25 | 38.75 | Yes | 0.00 |
| Calendar Year 2023 | 1.00 | 0.00 | No | 39 |



Your Training Record

Reflects what you have certified that you attended on your Proof of Attendance Forms (POAs). So, they must be accurate.

Your record is Subject To Open Records Requests, as are all Proof of Attendance Forms.

When Will I Receive My Incentive Payment?

A: Once you earn your 40-hour training unit
(And all required documents are correctly submitted)

DLG will mail notice to the Official, the County Judge/Executive, the County Treasurer, and the State Auditors Office.

For folks who carried over 40 hours into the New Year, incentive letters will be sent out after DLG receives the new CPI information and adjust incentive amounts accordingly.

Typically, in February.



What's the Point?

To better equip you to
lead, manage and serve
your community.

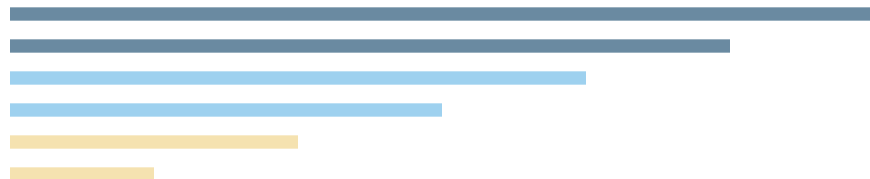


Contact Information

Please contact Tanya Kearney at:

502-564-0674

Tanya.Kearney@ky.gov

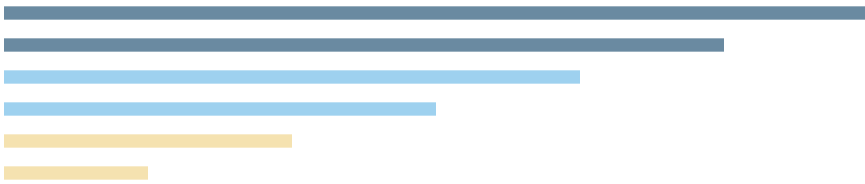


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OFFICE OF FEDERAL GRANTS (OFG)



Community Development Block Grants (CDBG)

- Public Services
 - Recovery KY
 - Provide operational financing
 - Recovery Housing
 - Rehab & reconstruction, rent, lease, utilities
- Public Facilities
 - Installation/rehab of water lines, water storage water/sewer upgrades, stormwater separation, lead pipe elimination
- Economic Development
 - Creation / retention of jobs
- Community Projects
 - Senior / community centers, public libraries, volunteer fire departments, health departments
- Housing
 - Rehab of homes, relocation of households, acquisition of dilapidated structures
 - Conversion of vacant buildings to low-income apartments



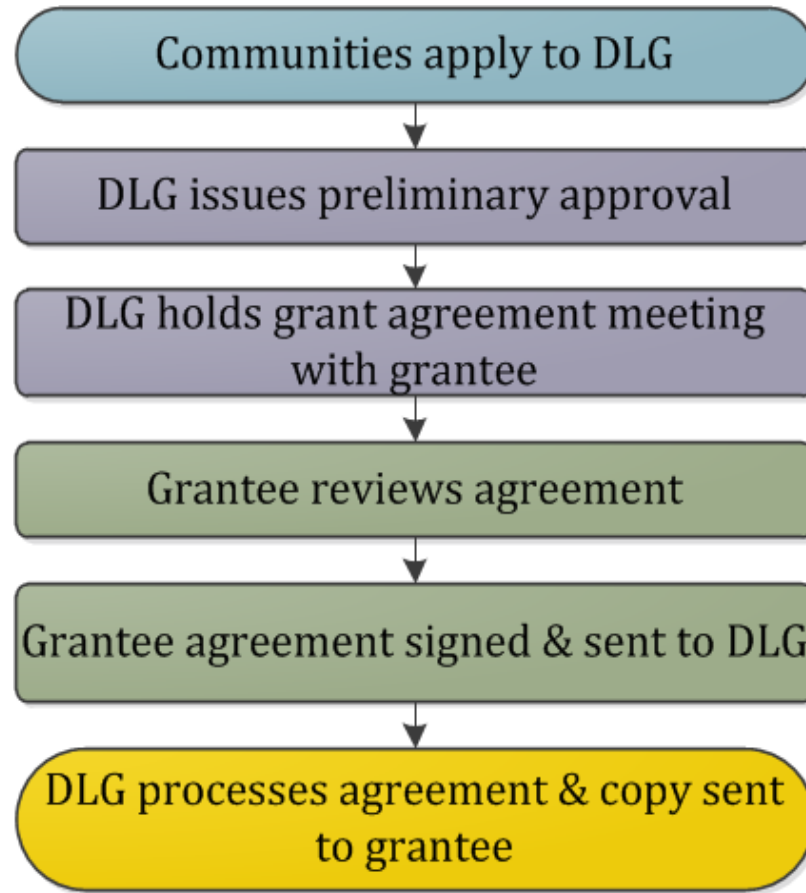
National Objectives

Each project activity must meet one of three (3) federally mandated national objectives

- **Benefit to low and moderate income (LMI) persons**
- Prevention or elimination of slums or blight
- Urgent Need



CDBG Application Process





Acceptance of Applications

One emailed copy of the standard application form to:

DLG.OFG@ky.gov

Activities described in application will be checked to determine if they meet fundability criteria as established in the Housing and Community Development Act

Please note... There is a new Clearinghouse email available: **DLG.ECH@ky.gov*

Recovery Kentucky - Overview



Recovery Kentucky centers help address the state's drug problem and resolve some of the state's homeless issues simultaneously. The ultimate goal, however, is for residents of the recovery centers to achieve a life of sobriety and become productive members of society.



Recovery Kentucky is a joint effort by the Department for Local Government (DLG), the Kentucky Department of Corrections (DOC) and Kentucky Housing Corporation (KHC). These agencies have developed a financial plan that provides construction and operational financing.



The local governments and communities at each Recovery Kentucky center location have also contributed greatly to making these centers a reality.



There are currently 13 Recovery Kentucky centers across the Commonwealth providing housing and recovery services for up to 2,200 person simultaneously.





Public Services

Recovery Kentucky Staff

- Mark Williams, Branch Manager, MarkP.Williams@ky.gov
- Cole Sutton, Local Government Advisor, ColeC.Sutton@ky.gov



Public Facilities

- Jennifer Peters, Branch Manager, Jennifer.Peters@ky.gov
- Olivia Clark, Local Government Advisor, Olivia.Clark@ky.gov
- Christy Ritchie, Local Government Advisor, Christy.Ritchie@ky.gov



Community & Housing Projects Staff

- Travis Weber, Branch Manager-Travis.weber@ky.gov
- Cathy Figlestahler, Local Government Advisor-
Cathy.figlestahler@ky.gov



Economic Development Staff

- Gabe Nickell, Branch Manager Gabe.Nickell@ky.gov
- Trey Greenwell, Local Government Advisor Trey.Greenwell@ky.gov



Recreational Trails Program

- Administered by the Department of Transportation, Federal Highway Administration.
- Purpose: provide funding for the development and maintenance of recreational trails, and trailside and trailhead amenities for both non-motorized and motorized trails.
- Grants are provided to cities and counties on a matching basis for up to eighty percent (80%) of the total project costs.
- The maximum grant amount is \$250,000.

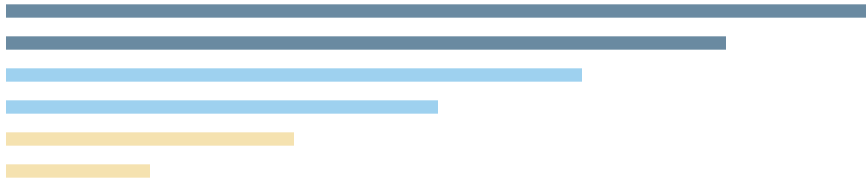
Land & Water Conservation Fund

- Administered by the U.S. Department of the Interior, National Park Service.
- Purpose: provide funding for the acquisition and development of public outdoor recreation sites and facilities.
- Grants are provided to cities and counties on a matching basis for up to fifty percent (50%) of the total project costs.
- The maximum grant amount is \$250,000.



LWCF & RTP STAFF

- Jessica Hill, Program Manager, JessicaM.Hill@ky.gov
- Travis Weber, Branch Manager, Travis.Weber@ky.gov



Appalachian Regional Commission
(ARC)

And

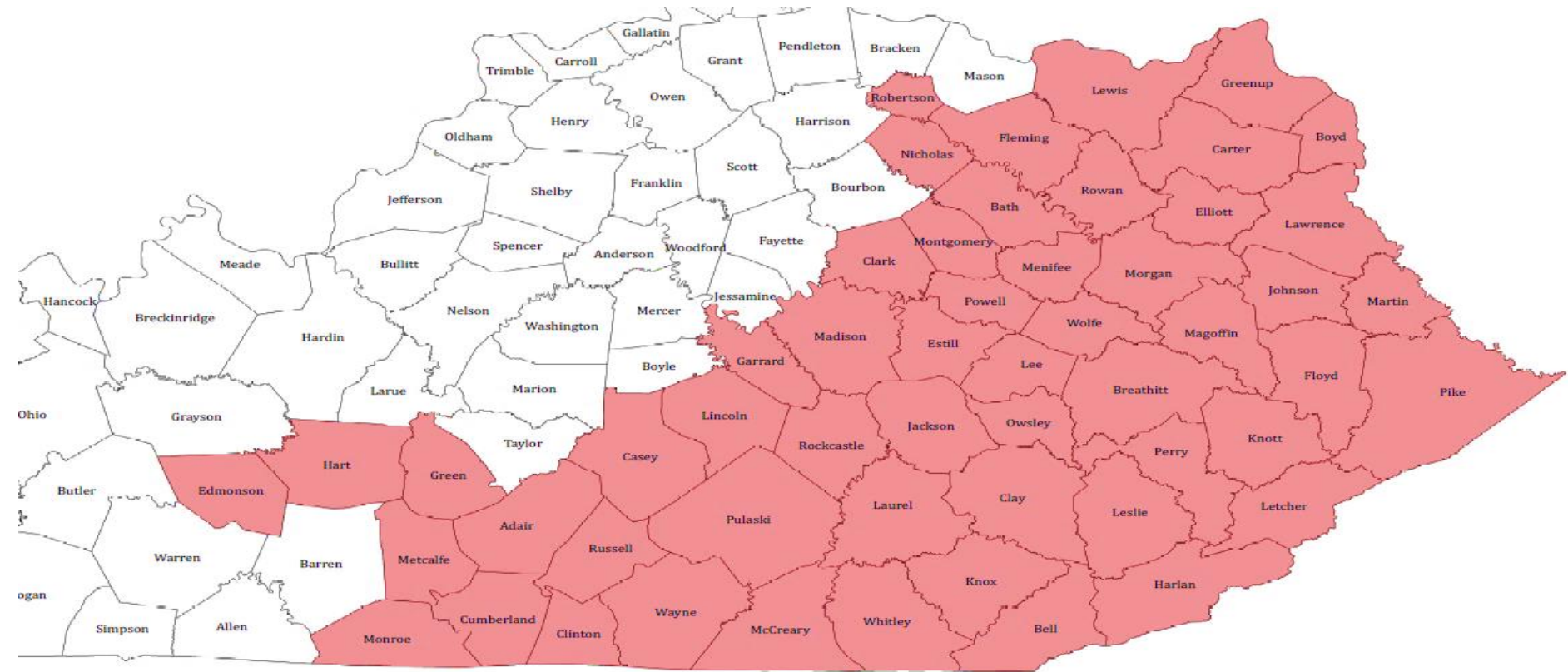
Delta Regional Authority (DRA)



Appalachian Regional Commission (ARC)

- ARC is a federal-state economic development program designed to assist in the economic development of Appalachia through a diversity of projects in the areas of public infrastructure (water, sewer, solid waste, housing, and telecommunications), human resource development (education/workforce development, affordable/accessible healthcare, and leadership development) and business/entrepreneurial development.
- ARC is led by a Commission composed of the Governors from each of the Region's 13 states, and a Federal Co-Chair who is appointed by the President and confirmed by the Senate. (ARC States: Alabama, Georgia, Kentucky, Maryland, Mississippi, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Virginia, and West Virginia)
- Kentucky's ARC Region is comprised of 54 Counties in Eastern and South-Central Kentucky that are in 9 Area Development Districts (ARC ADD's: All Counties-Big Sandy, Buffalo Trace, Cumberland Valley, Gateway, FIVCO, KY River, and Lake Cumberland; Some Counties- Bluegrass, and Barren River.

Appalachian Regional Commission (ARC)





Delta Regional Authority (DRA)

- Established in 2000 by Congress, the Delta Regional Authority makes strategic investments of federal appropriations into the physical and human infrastructure of Delta communities.
- DRA Board is comprised of the Federal Co-Chairman, appointed by the President and confirmed by the U.S. Senate, and the governors of the eight states (Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri, and Tennessee)
- DRA Region in KY consists of all the Counties in the Purchase and Pennyroyal ADD's, and 4 Counties in the Green River ADD (Henderson, McLean, Union and Webster).

DRA Region in KY





Applying for DRA

- Potential Applicants should start by contacting/working with their respective Area Development District. The Area Development Districts will assist applicants with the development of their project application and submit directly to DRA.
- ADD Contacts:
 - **Purchase ADD:** Jeremy Buchanan, Executive Director, Phone 270-251-6132
purchaseadd@purchaseadd.org
 - **Pennyrile ADD:** Jason Vincent, Executive Director, Phone 270-886-9484,
jason.vincent@ky.gov
 - **Green River ADD:** Joanna Shake, Executive Director, Phone: 270-852-1324
JoannaShake@gradd.com



ARC & DRA STAFF

Scott Sharp, ARC & DRA Program Manager,

Scott.Sharp@ky.gov

Sheri Mahan, Executive Assistant,

SheriK.Mahan@ky.gov



SAVE THE DATE

Governor's Local Issues Conference

August 7-9, 2024

Louisville

The Galt House



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OFFICE OF STATE GRANTS

(OSG)



Office of State Grants Staff

- Aaron Jones, Branch Manager, AaronJ.Jones@ky.gov
- Jessica Wagoner, Local Government Advisor, Jessica.Wagoner@ky.gov
- Troy Shrout, Budget Specialist, Troy.Shrout@ky.gov
- Wendy Thompson, Local Government Advisor, Wendy.Thompson@ky.gov
- Lisa Dale, Local Government Advisor, Lisa.Dale@ky.gov

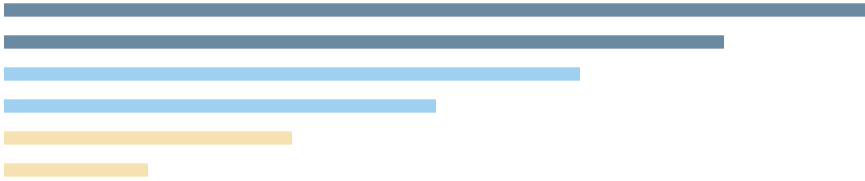


Accessing State Grant Funding

Application Process

- Applications accepted year-round.
- Required Correspondence:
 - **1) Project Scope & Budget**
 - **2) Authorizing Resolution**
 - **3) Legislative Concurrence Letters (if applicable)**
 - **4) Legally Binding Agreements (if applicable)**
- Execute Memorandum of Agreement (MOA)
- Submit to Finance & Administration Cabinet for Final Approval
- Disbursement of Funds

https://kydlgweb.ky.gov/StateGrants/16_StateGrantsHome.cfm



Coal Development Branch

The Coal Development Branch administers the following:

- **Local Government Economic Development Fund (LGEDF)** Single-County Coal Severance Grants
- **Local Government Economic Assistance Fund (LGEAF)** Coal and Mineral Severance Program



LGEAF Eligible Activities

As with LGEAF Mineral, LGEAF Coal eligible activities include:

- | | |
|--------------------------------------|----------------------------|
| a. Public Safety | g. Social Services |
| b. Environmental Protection | h. Industrial or Economic |
| c. Public Transportation Development | i. Vocational Education |
| d. Health | j. Workforce Training |
| e. Recreation | k. Secondary Wood Industry |
| f. Educational Facilities | |

Per HB 1 no funds are required to be used on coal haul roads.



LGEDF Eligible Activities

HB 1 provides flexibility for LGEDF project eligibility:

- *Funds shall be allocated to projects with the concurrence of the respective county judge/executive, state senator(s), and state representative(s) of each county.*
- *If concurrence is not achieved, the fiscal court may apply for grants for industrial development projects, per KRS 42.4588.*



Flood Control Local Match Participation Program (Flood Control - LMPP)

Flood Control - Local Match Participation Program *is a system of grants used to assist local governments to meet cost-share match requirements for flood-related projects, flood control planning, and mitigation activities.*

- HB 1 allocates \$6,000,000.00 for each fiscal year (FY22-24).
- Eligible applicants: city governments, county governments, joint applicants (city-county), and multiple counties.
- Applications accepted year-round.
- Competitive grant.



Flood Control - LMPP

ONE MAIN REQUIREMENT

- Project must have funding by a federal agency or sponsor.
- DLG will only fund up to 50% of the total project.

Federal Agencies: U.S. Army Corps of Engineers (USACE), Federal Emergency Management Agency (FEMA), U.S. Geological Survey (USGS), Natural Resources Conservation Service (NRCS), U.S. Department of Agriculture Rural Development (RD)

Federal Sponsored Funding: Kentucky Transportation Cabinet (KYTC), Kentucky Emergency Management (KYEM)





Regional Development Agency Assistance Program (RDAAP)

Regional Development Agency Assistance Program

(RDAAP) is a system of grants used to assist agencies, designated by the fiscal courts of each Tennessee Valley Authority (TVA) county, for the purpose of economic development and job creation activities.

- KRS 96.895 – defines the program, tax collection and transfers, allocations of funds.
- KRS 96.905 – use of funds, administration of funds, certification of proper use of funds.



RDAAP

□ Per KRS 96.895:

- HB 1 allocates \$6,000,000.00 for FY 2024, which is divided equally among the 39 TVA counties.
- FY 2024, each TVA county will receive a deposit of \$153,846.15.
- Regional development agencies shall be a *Special Purpose Governmental Entity* (SPGE), as defined in KRS 65A.010(9).

- Industrial Development Authorities are already registered as

SPGE's



Accessing RDAAP Funds

❑ **County Fiscal Court is the Applicant.**

- **KRS 96.895** requires the legislative body of the eligible county to submit application to access the funds for the project. Counties may submit joint applications.
- Application includes:
 1. Project Scope & Budget
 2. Authorizing & SPGE Designation Resolution
 3. Legislative Concurrence Letters (from each county's legislator)

❑ **Special Purpose Government Entity (SPGE) is the Recipient.**

1. Authorizing Resolution

- Authorizes the submittal of the application to designate SPGE, identify the project, and funding amount requested.

2. SPGE Designation Resolution

- Designates SPGE to be the Recipient of funds authorized by the County Fiscal Court, authorizes the SPGE to execute the MOA, and provide all required documentation to administer the project.
- Must be in good standing with DLG's Cities & Special Districts Branch.



Eligible RDAAP Project

❑ Per KRS 96.905:

- Grants obtained under this program shall be used for:
 1. Economic development and job creation activities;
 2. Acquiring federal, state, or private matching funds; and
 3. Debt service for approved projects.

- Grants shall **NOT** be used for:
 1. Salaries;
 2. Consulting fees; or
 3. operational expenses.



Kentucky Mountain Regional Recreation Authority

- The Kentucky Mountain Regional Recreation Authority (KMRRA) was created in 2017 to establish, maintain, and promote a recreational trail system throughout Eastern Kentucky.
- The goal is to increase economic development, tourism, and outdoor recreation for residents of and visitors to Kentucky's Appalachian region.
- KMRRA is administered by the Department for Local Government as a pass-through for state funds.



State Grant Programs Enacted in HB 1 FY 22-24

- ❑ **County Clerks Election Equipment Grants (Update)**
 - \$25,000,000 in FY 22-24 purchase election equipment.
- ❑ **Jail Arraignment Equipment Grants (Update)**
 - \$15,000,000 in FY 22-24 for jail arraignment equipment.
- ❑ **County Clerks Grants for Recorded Instruments (Update)**
 - \$25,000,000 in FY 23-24 for acquisition and implementation of and services to establish electronic capabilities for recorded instruments.



House Bill 9 - G.R.A.N.T. Program Legislative Intent

Section 1(2):

The intention of the General Assembly to create and establish the Government Resources Accelerating Needed Transformation (G.R.A.N.T.) Program within the Department for Local Government to enable **Priority Communities** to access federal funding for projects that are in the public interest and for a public purpose.



House Bill 9 - G.R.A.N.T. Program

Basic Definitions

Eligible Grant Recipient: a grant application that is a public agency as defined in **KRS 61.805** or nonprofit engaged in public benefit improvements to priority communities.

Eligible Project: a public benefit project in a priority community or benefiting a priority community with available matching funds that satisfies the evaluation criteria in Section 6 of this Act and that is initiated on:

- (a) Publicly owned property;
- (b) Property to be acquired;
- (c) Private property on which a project is located that is in the public interest and for a public purpose and that benefits a priority community.



House Bill 9 - G.R.A.N.T. Program

Basic Definitions

Priority Community: areas impacted by concentrated, direct coal-related job losses from mine and power plant closures in recent years as designated by the Interagency Working Group.

Regional Project: an eligible project that is proposed by eligible grant recipients residing in different counties in this Commonwealth who submit a single grant application.



Interagency Working Group (IWG)

- **Interagency Working Group on Coal & Power Plant Communities & Economic Revitalization (IWG).**
- Established by Presidential Executive Order 14008 issued 01/27/21.
- IWG has identified 25 Priority Energy Communities across the nation to prioritize federal investment.

<https://energycommunities.gov/>

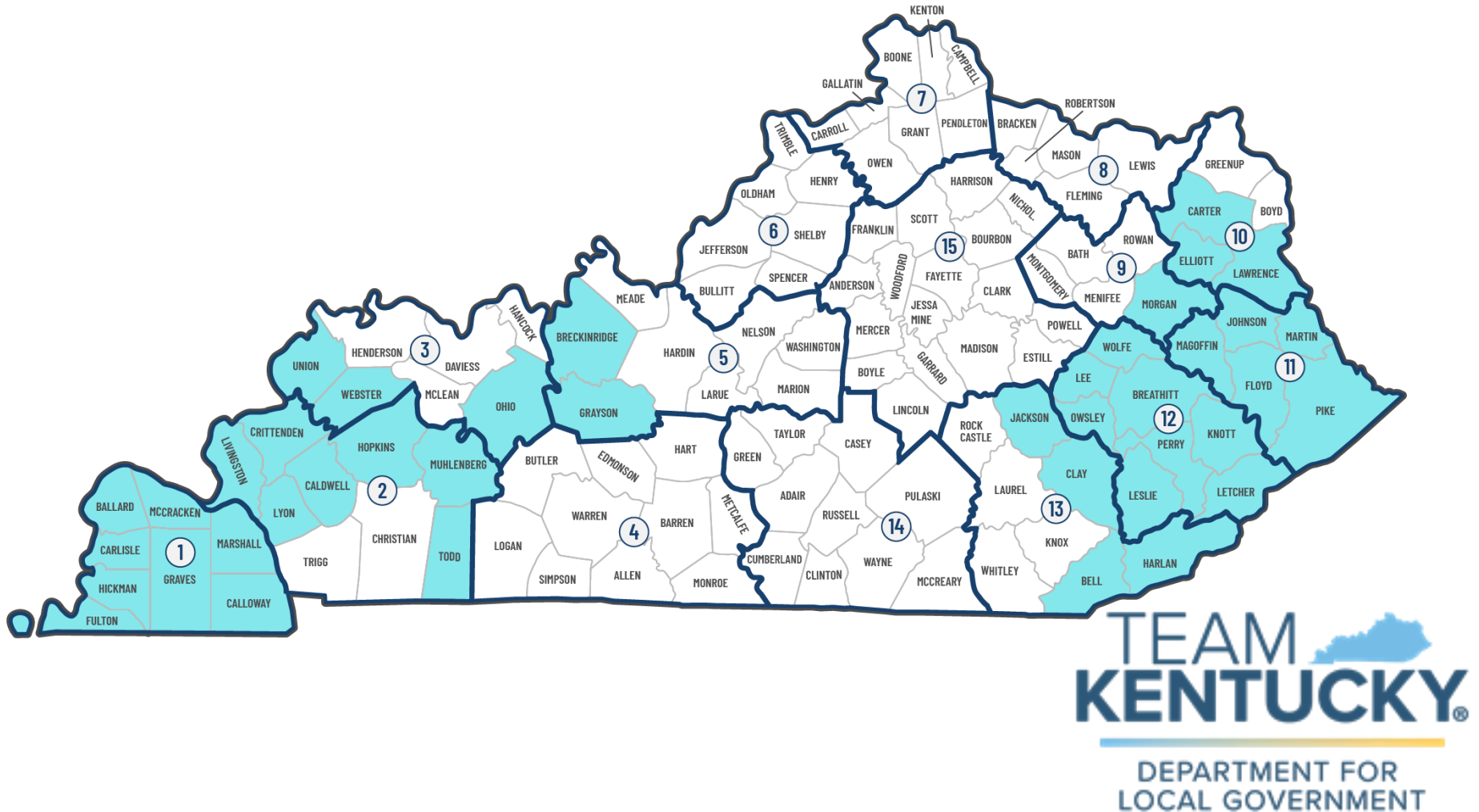
What does this mean for the Commonwealth of Kentucky?

East Kentucky Non-Metro Area

West Kentucky Non-Metro Area



Priority & Non-Priority Energy Communities by ADD

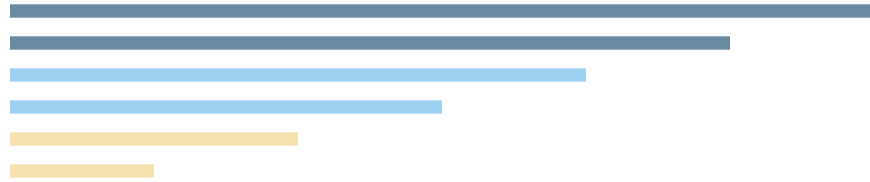




Office of State Grants Contact Information

Office of State Grants
Department for Local Government
100 Airport Road, 3rd Floor
Frankfort, Kentucky 40601
(502) 573-2382 or (800) 346-5606
Email: DLG.OSG@ky.gov
kydlgweb.ky.gov



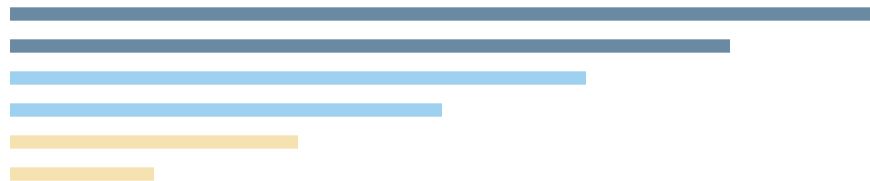


Billie R. Johnson,
Office of State & Federal Grants,
Executive Director

Billier.Johnson@ky.gov

Department for Local Government
100 Airport Road 3rd Floor
Frankfort KY, 40601
502-573-2382





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LOCAL GOVERNMENT



2024 County Budget Workshop

LEGISLATIVE UPDATE

Department for Local Government
100 Airport Road
Frankfort KY, 40601

Matt Stephens
Matt.Stephens@ky.gov
502-564-0318

D. Brandon Gibson
David.Gibson@ky.gov
502-782-1118





2024 “Long-Session”

- Section 42 of the Kentucky Constitution provides that in even-numbered years a regular session shall not exceed 60 legislative days. Section 42 mandates it to end no later than April 15th.
- The legislature started its session on January 2nd.
- The last day for new House Bills is February 26th.
- The last day for new Senate Bills is February 28th.
- The Veto period is March 29th- April 9th.
- The last day of session is April 15th.



How to Research a Bill

- This review is meant to highlight significant and/or fast-moving bills.
- You may research these bills or look up others on the KYGA website here: <https://legislature.ky.gov>
- Scroll down and click on “Current Bills (24RS)” to see the 2024 Regular Session Record.
- There you can search bills by number, sponsor, title, “index” or subject-matter, etc.



House Bill 1

AN ACT relating to government agencies, making an appropriation therefor, and declaring an emergency

STATUS: Introduced January 16th and assigned to the Appropriations and Revenue Committee; passed the House on February 1st; received in Senate and assigned to the Committee on Committees on February 2nd; assigned to the Appropriations and Revenue Committee on February 6th.

- Appropriates \$175,000,000 in fiscal year 2023-2024 and \$275,000,000 in fiscal year 2024-2025 to DLG to support matching funds under the GRANT Program.
- Also appropriates \$75,000,000 in both 2024-2025 and 2025-2026 fiscal years to the KIA budget unit to support drinking water and wastewater infrastructure grants.
- Includes other various grants appropriations – i.e. Public Pensions, Cabinet for Economic Development, Department of Highways, among other agencies.
- Declares an emergency so that the bill would take effect upon its passage.



House Bill 6

AN ACT relating to appropriations measures providing funding and establishing conditions for the operations, maintenance, support, and functioning of the government of the Commonwealth of Kentucky and its various officers, cabinets, departments, boards, commissions, institutions, subdivisions, agencies, and other state-supported activities

STATUS: Introduced January 16th and assigned to the Appropriations and Revenue Committee; passed House on February 1st; assigned to Committees on February 2nd; assigned to Appropriations & Revenue on February 6th.

- This is the budget bill.
- Contains an appropriation of \$3,984,000 in each fiscal year for the Joint Funding Administration Program in support of the Area Development Districts.





Senate Bill 25

AN ACT relating to local landlord and tenant ordinances

STATUS: Introduced on January 11th; Reported favorably January 17th; passed the Senate on January 24th; assigned to House Committee on Committees on January 25th.

- Creates new sections of KRS Ch. 383 to prohibit local governments from adopting or enforcing an ordinance that requires a landlord to participate in a housing program under Section 8.
- Prohibits local governments from adopting or enforcing an ordinances relating to landlord and tenant laws that is in conflict with state law.



Senate Bill 102

AN ACT relating to fire protection districts

STATUS: Introduced on January 10th and assigned to Licensing and Occupations on January 12th; reassigned to State and Local Governments on February 7th.

- Amends KRS 75.260 by increasing the maximum salary of fire district board members from \$25 to \$150 per meeting.



Senate Bill 125

AN ACT relating to off-highway vehicles

STATUS: Introduced on January 16th and reported favorably on January 24th ; passed Senate on January 30th; assigned to House Committee on Committees.

- Extends the ability for local governments to start off-highway vehicle pilot programs to July 1, 2027.
- Expands the definition of local governments from only those within the boundaries of a regional authority, or the Kentucky Mountain Regional Recreation Authority to include any local government that operates a public OHV trail system.



House Bill 147

AN ACT relating to local property tax rate levies

STATUS: Introduced on January 4th and assigned to Elections, Const. Amendments & Intergovernmental Affairs on January 22nd; reported favorably on February 22nd.

- Amends KRS 132.017 to define “next regular election” as it pertains to putting a local property tax rate question on the ballot to specify that the election may occur in the same or a subsequent calendar year as the levy.
- Clarifies that if an election is held in conjunction with a regular election, the ballot question shall be submitted to the county clerk no later than the second Tuesday in August preceding the regular election.



House Bill 62

AN ACT relating to property exempt from taxation

STATUS: Introduced on January 2nd; assigned to Committee on Committees.

- Proposes to amend Section 170 of the Constitution of Kentucky to remove the \$6,500 homestead exemption amount for property taxation and provide the General Assembly the authority to set the amount of the homestead exemption.
- If passed, will submit the proposal to voters for ratification or rejection.



House Bill 326

AN ACT relating to public contracts

STATUS: Introduced on January 22nd ; assigned to Committee on Committees.

- Requires that state and local contracts contain a provision that any iron, steel, aluminum, or manufactured goods used in all state and local projects be manufactured in the United States, unless a waiver is granted.
- Applies to all contracts made after August 1, 2024, by a city, county, special district, or local school district for the construction or maintenance of a public building or public works.



Interlocal Agreements

KRS 65.210 to 65.300

Used to permit public agencies to make the most efficient use of their powers by enabling them to cooperate with each to provide services and facilities in a manner to serve the needs and development of local communities.

- Contents of agreement are laid out in KRS 65.250.
- Agreements involving only local governments, an agency, board, instrumentality, or commission created exclusively by one (1) or more local governments send to DLG for approval.
- **DLG.ILA@ky.gov**
- Interlocal Agreements not between a local government or entity created by a local government should be sent to the Attorney General for approval.
 - Including agreements involving the Sheriff's Dept.



Interlocal Agreements

Common Issues

- The interlocal agreement does not specify the manner it plans to use to acquire, hold, and dispose of real and personal property.
- The agreement does not identify a responsible administrator.
- If creating an interlocal agency, the agreement does not specifically include a provision clarifying the organization, composition, and nature of the interlocal agency along with the qualifications of the members of the governing authority.
- Consult with the City Attorney or County Attorney to ensure compliance.

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